

SWAINSTHORPE PARISH COUNCIL

To members of the Council - You are hereby summoned to attend the Annual Meeting of Swainsthorpe Parish Council at **Swainsthorpe Church on 26 May 2021 on the rise of the Annual Parish Meeting**, for the purpose of transacting the following business:

AGENDA

1. To consider apologies for absence.
2. Election of Chairman
3. Declarations of interest for items on the agenda
4. Minutes
 - a) To confirm the minutes of the meeting held on 10 March 2021
 - b) Matters arising not mentioned elsewhere on the agenda
5. Election of Vice-Chairman.
6. To co-opt a Councillor
7. Public Open Forum including reports from District and County Councillors.
8. Planning.
 - a) To review Planning Meeting decisions since the last full Parish Council meeting:
 - b) To consider new planning applications – no new at time of publishing
9. To agree the following policies;
 - a) Standing Orders
 - b) Financial Regulations
10. To consider the quote for planting for the Village
11. Finance.
 - a) End of year accounts 20/21
 - i. To receive the end of year accounts
 - ii. To receive the internal auditor report
 - iii. To agree that the Council is exempt from submitting the Annual Governance and Accountability Return to PKF LittleJohn as the Council's expenditure and income were less than £25k.
 - b) To receive the financial report to date
 - c) To consider the payment of the following:
 - i. Clerk salary: April £169.76 + May £169.76 = £339.52
 - ii. HMRC 20/21 = £503
 - iii. TT Jones = £74.49
 - iv. Hewitsons: £12,435.20
 - v. Saving Swainsthorpe Campaign: £8000
12. To discuss horses in the village
13. To receive quotes for the play area items and repairs to existing equipment
14. To receive an update on the Village Gates project
15. To receive items for the next agenda.
16. To confirm the date for next meeting as 14th July 2021

Nicola Ledain, Parish Clerk, 21 May 2021