

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held on Wednesday 4 May 2022 at 7.30pm

In Attendance: Cllr Ann Chandler (Chair), Cllr Gynis Frost (Vice Chair), Cllr Nicki Craft, Cllr Claire Tuttle, Cllr Margaret Robins, Cllr Andy Haggith,

Also present: Parish Clerk Nicola Ledain, 8 members of the public, District Cllr Florence Ellis.

1. To consider apologies for absence

- 1.1 Apologies had been received from Geoff Curran

2. Election of Chair

- 2.1 Ann Chandler was duly elected for the ensuing year.

3. Declarations of interest for items on the agenda

- 3.1 No interests were declared.

4. Election of vice chair

- 4.1 Glynis Frost was duly elected for the ensuing year.

5. Minutes

- 5.1 The minutes of the meeting held on 9 March 2022 were agreed by the Council.

5.2 Matters Arising

- i. A short discussion was held about the bollards. It was hoped that they could be replaced with just one bollard between the trees to prevent parking on the green. There would hopefully be a new sign for 'no dogs' and 'no parking'.

6. Public Open Forum including reports from District and County Councillors

- 6.1 Malcolm Robbins reported about the moving and purchasing of the telephone box. A company used to moving them had been found. It was also confirmed that once the defibrillator was in place, some village training would be organised.
- 6.2 It was noted that the highways response from planning application 2021/2495 was still missing from the online paperwork.

7. Correspondence

The council had received correspondence regarding the East Anglia Energy Enablement Consultation. It detailed a public event to view the plans at Mulbarton Village Hall on 11th May, 1-6.30pm.

8. Planning

- 8a. To receive an update regarding Planning Application: 2021/2495
Highways had yet to respond. There had been a village meeting held in February where representatives from EDF had attended but there had been no formal correspondence since.
- 6b. There had been no update on the Battery Farm application.

- 6c. 2022/0591: Vale Lodge Swardeston Lane Swainsthorpe Norfolk NR14 8PT; Change of use of farmyard to allow standing of mobile café – The council AGREED they had no objections.

9. Finances

9a. The financial report was agreed.

9b. The payment of the following was agreed;

- ii. Clerk salary: February £169.76 + March £169.76 = £339.52
- iii. Play inspection: £83.40
- iv. Ann Chandler (planter and leaflets)
- v. Village Sign – Mike Amiss Signs: £711
- vi. NBB Recycled Furniture (bench): £432
- vii. Norfolk Association of Local Councils subscription: £119.99

9c. End of Year Accounts

- i. The end of year accounts were received.
- ii. The internal auditor report was received and noted.
- iii. The assertions were considered and completed and the council agreed that the Governance Statement 2021/22 should be signed.
- iv. The Accounting Statements 2021/22 were approved and signed.

10. Policies

The Financial Regulations were agreed.

The Standing Orders would need revising and would be brought back to a future meeting.

11. Councillor responsibilities

11.1 The following responsibilities were agreed;

Flowers; AC, MR, CT

Maintenance: AH

Playground: NC

Planning: AC, GF

Finances: GC

12. Play Area

12.1 The repairs to the play area had been completed. It would still need painting, and it was agreed to purchase coloured wood stain.

13. Grounds Maintenance

13.1 Quotes had been sought for the grounds maintenance and grass cutting contract for the village. The council AGREED that David A would take on the annual contract at a cost of £3186.

14. Land at corner of Station Close

14.1 There had been substantial work taking place on the land at Station Close. It had been cleared and there was hope that some cops and orchard trees could be planted on it. The contract from South Norfolk Council was agreed and signed by the council.

15. Queen's Platinum Jubilee Events

- 15.1 The events for the platinum Jubilee would consist of a free BBQ at lunchtime, games on the green, afternoon tea, 50s music and final plans were underway. Leaflets had been posted through doors and residents were encouraged to RSVP so rough numbers were known.

16. To receive items for the next agenda

- 16.1 Play area, jubilee garden

17. To note the date of the next meeting;

Wednesday 13 Jul 2022

Meeting finished at 9pm