

Swainsthorpe Parish Council  
Minutes of the meeting of the Parish Council  
held on Wednesday 10 March 2021 at 7.30pm held virtually

**In Attendance:** Cllr G Frost, Cllr J Casey, Cllr N Craft, Cllr A Chandler, Cllr C Tuttle

**Also present:** Parish Clerk Nicola Ledain, 2 members of the public, District Cllr Florence Ellis

**1. To consider apologies for absence**

- 1.1 Apologies were received and accepted from Cllr Paul Webster.

**2. Declarations of interest for items on the agenda**

- 2.1 There were no declarations declared.

**3. Minutes**

- 3.1 The minutes of the meeting held on 13 January 2021 were agreed by the Council.

**4. Public Open Forum including reports from District and County Councillors**

- 4.1
- District Councillor reported that South Norfolk Council had set their budget.
  - The council were still tweaking the village clusters to ensure that the number of houses were reached.
  - South Norfolk councillors had received training on enforcement and enforcement officers were now known as compliant officers.

**5. Police Report**

- 5.1 The Police report had been circulated via email and was **NOTED**.

**6. Planning**

**6a. To consider new planning applications:**

There had been no new applications.

**6b. To receive an update regarding Planning Application: 2018/2631**

- i. The Saving Swainsthorpe Campaign reported that they had spoken to the planning officer with regards to this application and that there was now an extended deadline for further responses. It was unclear as to why there had been an extension.
- ii. The Council briefly discussed the format of the Development Management Committee which would decide on the application.

**7. Play Area**

- 7a. The play area inspection report was received and **NOTED**.
- 7b. A play area inspection rota was **AGREED** along with an appropriate checklist. Cllr Casey agreed to check the play area on a bi-weekly basis as he was often there anyway. It was agreed that if he needed assistance, other Cllrs would volunteer for the inspection rota.
- 7c. There had been various medium risk repairs identified in the play inspection report. It was **AGREED** to speak to the repairman to obtain quotes for the repairs identified in the report as medium risk. It was also suggested that some picnic tables were put into the area there were wooden in appearance but made of plastic.

**8. Defibrillator**

There was still limited update with the defibrillator. Work would commence when the pandemic was over.

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**9. Internal Auditor**

Council AGREED to appoint Chris Williams at a charge of £75

**10. Finances**

10a The financial statement was received and noted.

10b. The following payments were agreed;

Nicola Ledain	£339.52	100747	Salary February and March
Hewitsons	£6005.20	100748	Legal fees
Norfolk Alc	£116.50	100749	Subscription fees 21/22
Play Inspection Company	£81.00	100750	Playground Inspection

**10. Any Other Business**

10.1 A Councillor had received a complaint from a resident about how the verges had been left by Network Rail. It was agreed that photos would be sent to Network Rail for their response.

10.2 The Police and Crime Commissioner was consulting on his precept and everyone was encouraged to respond.

**11. To receive items for the next agenda**

Donations for the Judicial review

**12. To confirm the date of the next meeting**

The next meeting was confirmed as 12 May 2021.

Meeting finished at 9.15pm