

SWAINSTHORPE PARISH COUNCIL

To members of the Council - You are hereby summoned to attend a meeting of Swainsthorpe Parish Council at **St Peter's Church, Swainsthorpe on Wednesday 4 May 2022 on the rise of the Annual Parish Meeting**, for the purpose of transacting the following business:

AGENDA

1. To consider apologies for absence.
2. Election of Chair
3. Declarations of interest for items on the agenda
4. Election of vice-Chair
5. Minutes
 - a) To confirm the minutes of the meeting held on 9 March 2022
 - b) Matters arising not mentioned elsewhere on the agenda.
 - i. Defibrillator (AC)
 - ii. Bollards (AC)
 - iii. SAM2 (clerk)
 - iv. Village gates (clerk)
6. Public Open Forum including reports from District and County Councillors.
7. Correspondence
 - a) East Anglia Green Energy Enablement Consultation
8. Planning.
 - a) To receive an update on 2021/2495 – Installation of a Solar Farm (AC & MR)
 - b) To receive an update on Battery Farm
 - c) To consider new planning applications
 - i. 2022/0591: Vale Lodge Swardeston Lane Swainsthorpe Norfolk NR14 8PT; Change of use of farmyard to allow standing of mobile cafe
9. Finance
 - a) To receive the financial report to date
 - b) To consider the payment of the following:
 - i. Clerk salary: February £169.76 + March £169.76 = £339.52
 - ii. Play inspection: £83.40
 - iii. Ann Chandler (planter and leaflets)
 - iv. Village Sign – Mike Amiss Signs: £711
 - v. NBB Recycled Furniture (bench): £432
 - vi. Norfolk Association of Local Councils subscription: £119.99
 - c) End of Year Accounts 21/22
 - i. To receive the end of year accounts
 - ii. To receive the internal auditor report
 - iii. To consider the assertions on, and complete, the Annual Governance Statement 2021/22 and to authorise the Clerk and Chairman to sign.
 - iv. To consider and approve the Accounting Statements 2021/22 and to authorise the Chairman to sign.
10. Policies
 - a) Standing Orders
 - b) Financial Regulations
11. To agree Councillor responsibilities (AC)
12. To discuss the play area and approve the purchase of paint (AC)
13. To receive and agree the grounds maintenance quotes (clerk)
14. To discuss the land on the corner of Station Close and Church Road for a community project (AC) and approve the contract from South Norfolk Council (AC)
15. To receive an update regarding the Queen's Platinum Jubilee events (AC)

16. To receive items for the next agenda.

17. To note the date of the next meeting: Wednesday 13 July 2022

Nicola Ledain, Parish Clerk, 26 April 2022