

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held on Wednesday 13 January 2021 at 7.30pm held virtually

In Attendance: Cllr P Webster, Cllr G Frost, Cllr J Casey, Cllr N Craft, Cllr A Chandler, Cllr C Tuttle

Also present: Parish Clerk Nicola Ledain, 2 members of the public, District Cllr Florence Ellis

1. To consider apologies for absence

1.1 Apologies were received from Brian Lincoln.

2. Declarations of interest for items on the agenda

2.1 There were no declarations declared.

3. Minutes

3.1 The minutes of the meeting held on 11 November 2020 were agreed by the Council.

4. Public Open Forum including reports from District and County Councillors

4.1 District Councillor reported that the South Norfolk Help Hub was a good place for anyone wanting advice or help about any matter. Information would be shared on the website and the Parish Council facebook page. There was also help being given to the self-employed in the form of a business grant due to the Covid pandemic and details of this would again be shared locally.

5. Police Report

5.1 The Police report had been circulated via email and was **NOTED**.

6. Planning

6a. To consider new planning applications:

There had been no new applications.

6b. To receive a brief update regarding the Malthouse Farm application submitted by Ben Burgess Ltd Malthouse Farm

The application had been considered at the Development Management Committee and there was limited amount further to be discussed. It was noted that work had not started yet on the development. It would be taken off further agendas

6c. Planning Application: 2018/2631

- i. As part of the Tas Valley Protected Rural Area, there had been points made which need to be highlighted again to SNC. These would be written up and sent to Chris Watts as part of the response to the latest information on the portal.
- ii. The date for the Judicial Review hearing had been set for 23rd March. There were a series of dates leading up to that date which NCC had to reply by.
- iii. Costs of the JR were discussed by the Council and in relation to the budget discussion later on the agenda. Estimated costs were discussed and funding options.
- iv. Thanks were given to Mervyn Lambert for his objections and the Clerk agreed to send a thank you email.

7. Policies

Standing orders and financial regulations were both AGREED and ADOPTED.

8. Defibrillator

There was still limited update with the defibrillator. Work would commence when the pandemic was over.

9. Finances

9a The financial statement was noted;

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Current account balance: £14259.72

Savings account balance: £13702.04

9b. The budget for 2021/2022 was agreed.

9c. It was agreed to request a precept of £6812 from South Norfolk Council. This was a rise of 4% on the previous year.

9d. The following payments were agreed;

| | | | |
|----------------|-----------|--------|-----------------------------|
| Nicola Ledain | £331.22 | 100743 | Salary December and January |
| PKF Littlejohn | £48 | 100744 | External Audit |
| Hewitsons | £12294.52 | 100746 | Legal |
| Nicola Ledain | £143.88 | 100745 | Upgrade of Zoom |

10. Any Other Business

Bin calendars would no longer be issued by South Norfolk Council and the information would be available online.

The Police and Crime Commissioner was consulting on his precept and everyone was encouraged to respond.

11. To receive items for the next agenda

Donations for the Judicial review

12. To confirm the date of the next meeting

The next meeting was confirmed as 10 March 2021.

Meeting finished at 9.15pm