

Swainsthorpe Parish Council
Minutes of the meeting of the Parish Council
held on Wednesday 26 May 2021 on the rise of the Annual Parish Meeting

In Attendance: Cllr P Webster, Cllr G Frost, Cllr J Casey, Cllr N Craft, Cllr A Chandler

Also present: Parish Clerk Nicola Ledain, 9 members of the public, District Cllr Florence Ellis and County Cllr Daniel Elmer

1. To consider apologies for absence

1.1 Apologies were received and accepted from Cllr Claire Tuttle.

2. Election of Chairman

2.1 Paul Webster was duly elected for the ensuing year.

3. Declarations of interest for items on the agenda

3.1 There were no declarations declared.

4. Minutes

4.1 The minutes of the meeting held on 10 March 2021 were agreed by the Council.

4.2 The recent email regarding village clusters was briefly discussed

5. Election of vice-Chairman

5.1 Ann Chandler and Glyn Frost were duly elected as joint vice-Chair for the ensuing year.

6. To co-opt a Councillor

6.1 The District Council had been informed of the vacancy. The PC were awaiting confirmation that co-opt could take place. This would be discussed at the next meeting.

7. Public Open Forum including reports from District and County Councillors

- 7.1
- District Councillor reported that the village clusters would be agreed at South Norfolk Cabinet on 2nd June 2021. There were no Swainsthorpe allocations that were being considered.
 - County Councillor reported that he was newly elected for 19 days

8. Planning

8a. To consider new planning applications:

There had been no new applications.

8b. To receive an update regarding Planning Application: 2018/2631

- i. The Parish Council were now waiting for the date when the planning application would be heard by South Norfolk District Council.

9. Policies

9a. The Standing Orders were AGREED.

9b. The financial regulations were AGREED.

10. Planting for the Village

The quote for the planting of the Village was received at a cost of £350 for the year. This was **AGREED.**

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11. Finances

11ai The end of year 20/21 accounts were received and AGREED.

11bii The internal auditor report was received.

11ciii It was AGREED that the Council was exempt from submitting the Annual Governance and Accountability Return to PKF LittleJohn as the Council's expenditure and income were less than £25k.

11b The financial statement was received and noted.

11c. The following payments were agreed;

Nicola Ledain	£339.52	Salary April and May
HMRC	£503	20/21
TT Jones	£74.49	
Hewitsons	£12435.20	Legal fees
Saving	£8000	
Swainsthorpe Campaign		

12. Horses in the Village

The Parish Council had received complaints regarding various behaviour of the horses and their owners through the Village. However, since a recent visit to the Stables by a parishioner, there had been no issues.

13. Quotes for play area items and repairs

The Council received options and quotes for new picnic benches for the play area. There were various options but a multi-coloured bench was agreed would be purchased.

14. Village Gates project

The clerk had been in touch with the newly appointed Highway Engineer who would help draw up the plans for the gates. There was also a discussion about trying to alter the speed limit along The Vale with these plans.

15. To receive items for the next agenda

Defibrillator

16. To confirm the date of the next meeting

The next meeting was confirmed as 14 July 2021.

Meeting finished at 8.30pm