

Parish Clerk: Nicola LeDain

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SWAINSTHORPE PARISH COUNCIL

To members of the Council - You are hereby summoned to attend a meeting of Swainsthorpe Parish Council at **Swainsthorpe Church on Friday 12 May 2023 on the rise of the Annual Parish Meeting**, for the purpose of transacting the following business:

AGENDA

1. Councillors to sign their acceptance of office
2. To consider apologies for absence
3. Election of Chair
4. Election of vice Chair
5. To consider co-option to the Councillor vacancy
6. Declarations of interest for items on the agenda
7. Minutes
 - a) To confirm the minutes of the meeting held on 8 March 2023
 - b) Matters arising not mentioned elsewhere on the agenda.
8. Public Open Forum including reports from District and County Councillors.
9. Planning.
 - a) To receive an update on 2021/2495 – Installation of a solar farm – Brick Kiln Lane
 - b) To note any updates on the following;
 - i Hornsea
 - ii Sheringham
 - iii East Anglia Green Energy Enablement
 - c) To consider new planning applications
2023/1095: Novus Renewable Services Ltd, Land North Of Hickling Lane Swainsthorpe Norfolk: Request for Screening Opinion under the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 in relation to proposed development of an Energy Storage System (ESS) and associated electrical infrastructure.
10. Policies
 - a) Standing Orders
 - b) Financial Regulations
11. Finance
 - a) To receive the financial report to date
 - b) To consider the payment of the following:
 - Clerk salary
 - Hire of the Church
 - Ann Chandler:
 - South Norfolk Council – gardening bin
 - David Ashley-Cowan – grounds maintenance
 - Norfolk Association of Local Councils subscription
- Accounts 2022/2023
 - c) To receive the end of year accounts
 - ii. To receive the internal auditor report
 - iii. To consider the assertions on, and complete, the Annual Governance Statement 2022/23 and to authorise the Clerk and Chairman to sign.
 - iv. To consider and approve the Accounting Statements 2022/23 and to authorise the Chairman to sign.
12. To consider a Speedwatch team

13. To receive an update on the Jubilee Garden (AC)
14. To receive an update on the telephone box and defibrillator (AC)
15. To agree the village flowers for 2023
16. To receive items for the next agenda.
17. To note the date of the next meeting: Wednesday 12 July 2023

Nicola Ledain, Parish Clerk, 4 May 2023